

Applicant & Organizations Name: _____ # of People _____ Time of Event : From _____ to _____ Address: _____ Phone: _____

Date of Event: _____ In Event: _____ Is this a special event where the public will be invited? _____ If yes you will need to obtain a Special Events License **TWO WEEKS IN ADVANCE** from City Hall. Do you wish to close a street? _____ If yes, permission must be granted by the City Council. Will alcohol be sold? _____ If yes, you will need to obtain a Special Event Liquor License in **ADVANCE** from City Hall. Will there be a sound system or live music? _____ If yes, there will be a time limit set on length of music according to the City Codes. **All City of Elko Parks close at midnight.** In addition to the rental fee, a delivery charge of \$1.00 per mile (Monday thru Friday only, no delivery on weekends) shall be charged for each vehicle used to deliver the equipment to non-park property. **FIRST COME FIRST SERVED!**
PLEASE INDICATE WHICH PUBLIC PROPERTY AND WHICH AREA YOU WISH TO RESERVE

MAIN CITY PARK
 B-B-Q Pit #1 _____ #2 _____ #3 _____ #4 _____ #5 _____ #6 _____ #7 _____ #8 _____ Cement Slab _____ Handball Court _____ Tennis Courts _____

BB Court _____ Volleyball Court _____ Johnny Applesseed BBQ _____ Ernie Hall Field #1 _____ Ernie Hall Field #2 _____ Newton Field _____

Kump Field/Lower _____ Upper _____ Skate Park _____ Wornek Field/Upper _____ Lower _____ Herrera Complex #A _____ #B _____ Other _____ Where? _____

MOUNTAIN VIEW PARK
 B-B-Q Pit #1 _____ #2 _____ Soccer Field #1 _____ #2 _____ #3 _____ #4 _____ **ANGEL PARK**
 B-B-Q Pit #1 _____ #2 _____ Tennis Courts _____ **PEACE PARK**
 B-B-Q #1 _____ #2 _____

RIVER VIEW PARK (SOUTHSIDE PARK)
 B-B-Q Pit #1 _____ #2 _____ #3 _____ Tennis Court _____ BB Court _____ Soccer Field _____ Ball Field _____ **FIFTH STREET PARK**
 B-B-Q Pit #1 _____ Soccer Field _____ **TRAIN PARK**
 Picnic Area _____

HARP
 What Location? _____ **CORRIDOR**
 What Location? _____

OTHER PUBLIC PROPERTY: _____

SERVICES REQUESTED: Please check each RESOLUTION OF FEES FOR SERVICES ON BACK OF FORM.

- a. Picnic Tables _____ d. Electrical Hookup _____ g. 75 Person Portable Bleachers \$150.00 ea. j. Barricades \$5.00 ea.
 - b. Serving Tables _____ e. Stages (4) _____ h. 300 Person Mobile Bleachers \$500.00 ea. k. Cones \$5.00 ea.
 - c. Garbage Cans _____ f. Stage Steps (2) _____ i. Other _____
- APPLICANT'S SIGNATURE: _____ DATE: _____
 (For Parks Department use only)
 PARK DEPARTMENT APPROVAL: _____ DATE: _____
- TOTAL COST: \$ _____ PAID: (Check one) CHECK # _____ CASH _____ BILLED _____

RESERVATION FEES:	
1-50 PERSONS.....	\$25.00
51-100 PERSONS.....	50.00
101-150 PERSONS.....	75.00
151-200 PERSONS.....	100.00
201-300 PERSONS.....	150.00
301-400 PERSONS.....	200.00
400 + PERSONS.....	250.00

FOR ALL PARTIES OVER 200 PERSONS, A SECURITY DEPOSIT OF \$300.00 IS REQUIRED.

PLEASE KEEP THIS COPY WITH YOU AT ALL TIMES WHILE USING THE AREA THAT YOU HAVE RESERVED

A RESOLUTION SETTING FEES AND CHARGES FOR
 PARKS AND PARK EQUIPMENT USE PURSUANT TO
 ELKO CITY CODE, TITLE 8, CHAPTER 11, SECTION 2
 AND ELKO CITY CODE, TITLE 8, CHAPTER 11, SECTION 8

- (1) Park Reservations:
- a. Park reservation for event, gathering or party of 1-50 (INCLUDES UP TO 7 PICNIC TABLES, TRASH CANS, AND 1 SERVING TABLE) \$25.00
 - b. Park reservation for event, gathering or party of 51-100 (INCLUDES UP TO 14 PICNIC TABLES, TRASH CANS, AND 1 SERVING TABLE) \$50.00
 - c. Park reservation for event, gathering or party of 101-150 (INCLUDES UP TO 21 PICNIC TABLES, TRASH CANS, AND 2 SERVING TABLES) \$75.00
 - d. Park reservation for event, gathering or party of 151-200 (INCLUDES UP TO 28 PICNIC TABLES, TRASH CANS, AND 2 SERVING TABLES) \$100.00
 - e. Park reservation for event, gathering or party of 201-300 (INCLUDES UP TO 35 PICNIC TABLES, TRASH CANS, AND 4 SERVING TABLES) \$150.00
 - f. Park reservation for event, gathering or party of 301-400 (INCLUDES UP TO 42 PICNIC TABLES, TRASH CANS, AND 4 SERVING TABLES) \$200.00
 - g. Park reservation for event, gathering or party of 401+ (INCLUDES UP TO 100 PICNIC TABLES, TRASH CANS, AND 6 SERVING TABLES) \$250.00
 - h. For all parties over 200 persons, a security deposit of \$300.00 shall also be required.

- (2) Equipment Rental: (other than included for reservations)
- a. Picnic Table \$10.00 ea.
 - b. Trash Can \$5.00 ea.
 - c. Barricade \$5.00 ea.
 - d. 75 person bleacher \$150.00 ea.
 - e. 300 person mobile bleachers \$500.00 ea.
 - f. Stages (4) \$10.00 ea.
 - g. Serving Table \$10.00 ea.
 - h. In addition to the rental fee, a delivery charge of \$1.00 per mile will be charged for each vehicle used to deliver the equipment to non-park property.