

City of Elko)
County of Elko)
State of Nevada)

SS February 9, 2010

The City Council of the City of Elko, State of Nevada met for a regular meeting beginning at 4:00 p.m., Tuesday, February 9, 2010.

This meeting was called to order by Mayor Michael J. Franzoia

NOTE: The order of the Agenda has been changed to reflect the order business was conducted.

ROLL CALL

Mayor Present: Michael J. Franzoia

Council Present: Councilman Jim Conner
Councilman Jay Elquist
Councilman Chris Johnson
Councilman John Rice

City Staff Present: Curtis Calder, City Manager
Delmo Andreozzi, Assistant City Manager
Alan Kightlinger, Fire Chief
Don Zumwalt, Police Chief
Shanell Owen, City Clerk
Dawn Stout, Administrative Services Director
Ryan Limberg, Utilities Director
Dennis Strickland, Public Works Director
Trent Moyers, Airport Director
Eric Howes, Parks & Recreation Director
Fritz Sawyer, WRF Superintendent
Mike Haddenham, WRF Assistant Superintendent
Scott Wilkinson, Development Manager
Jessica Johnson, Human Resources Manager
Matt Griego, Fire Captain
Ted Schnoor, Building Official
Ed Wynes, City Planner
Lorraine Martinez, Accounting Supervisor
Linda Buffington, Recording Secretary

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES January 26, 2010

**** A motion was made by Councilman Elquist, seconded by Councilman Rice to approve the minutes of January 26, 2010 as submitted.**

Motion passed unanimously.

I. PERSONNEL

A. Employee Introductions:

- 1) Jennifer Anderson – Police Records Technician, Police Department

UPDATED FINANCIAL PRESENTATION FOR FY 2010/2011 BUDGET PROCESS

See Exhibit ‘A’

I. PERSONNEL

- B. Discussion and possible action to elect a member of the City Council to the position of Mayor Pro Tempore, pursuant to the Elko City Charter, and matters related thereto. **ACTION ITEM**

During the January 26, 2010 City Council Meeting, Departmental Liaisons were appointed by the Mayor. According to the City Charter, the Mayor Pro Tempore must be elected by the City Council and does not qualify for appointment by the Mayor. CC

**** A motion was made by Mayor Franzoia, seconded by Councilman Elquist to elect Councilman Johnson to the position of Mayor Pro Tempore, pursuant to the Elko City Charter.**

Motion passed unanimously.

II. APPROPRIATIONS

- B. Review and possible award of the Wildlife Hazard Assessment (AIP 37) at the Elko Regional Airport, and matters related thereto. **ACTION ITEM**

At the December 8, 2009 City Council meeting, Staff was authorized to solicit Statement of Qualifications and price quotes for the Wildlife Hazard Assessment at the Elko Regional Airport. On January 15, 2010, six (6) Statement of Qualifications were received. Members of the Airport Advisory Board and Airport Staff have reviewed the SOQ's. Staff will provide a scoring summary and recommendation at the meeting. TM

Airport Director Moyers advised upon Council approval Staff will take this back to the FAA for their approval.

**** A motion was made by Councilman Elquist, seconded by Councilman Rice to award a contract for the Wildlife Hazard Assessment (AIP 37) at the Elko Regional Airport to AWC in the amount of \$77,500; contingent upon FAA approval.**

Motion passed unanimously.

- C. Review, consideration, and possible approval of a Police Department request to solicit bids to trade a City-owned 2008 Ford F-350 crew cab pickup truck for a comparably priced SUV-type vehicle, and matters related thereto. **ACTION ITEM**

In 2007, the Police Department purchased a Ford F-350 crew cab pickup truck to transport inmates and pull an incident command trailer. Currently, the Police Department is transporting fewer inmates and never tows the incident command trailer. As such, the F350 is underutilized.

Staff recommends trading the Ford F350 crew cab pickup truck for a comparably priced SUV-type vehicle. The SUV-type vehicle will provide more versatility and improved fuel mileage. DZ

Mayor Franzoia questioned if an SUV was adequate to transport inmates and, would the value be equal.

Police Chief Zumwalt indicated a larger SUV would be acceptable for transporting inmates. As to the comparable value; when it goes out to bid Staff will get the best deal they can for the city.

Councilman Elquist referred to the incident command trailer and questioned if the department had another vehicle to pull it.

Chief Zumwalt verified there were two other vehicles that could pull the trailer if necessary.

**** A motion was made by Councilman Conner, seconded by Councilman Elquist authorizing the Elko Police Department to solicit bids to trade a City-owned 2008 Ford F-350 crew cab pickup truck for a comparably priced SUV-type vehicle.**

Motion passed unanimously.

After the motion and before a vote was taken Councilman Elquist expressed appreciation to Chief Zumwalt for looking into the vehicle utilization and making adjustments.

- D. Review, consideration, and possible authorization to solicit bids for the Silver Street Pavement Resurfacing Project; 5th Street to Idaho Street, and matters related thereto. **ACTION ITEM**

This project is partly funded through the American Recovery and Reinvestment Act (ARRA). The Agreement was approved with NDOT at the October 27, 2009 meeting. Staff has received approval from NDOT to proceed with the advertisement and award of the project.

The City of Elko is eligible to receive an obligated amount not to exceed \$485,609.00, which includes the City of Elko's and Elko County's share of the stimulus funds pursuant to the distribution agreement between the Nevada League of Cities and Nevada Association of Counties. The City would be responsible for costs exceeding that amount. JD

Mayor Franzoia noted the City's share of the stimulus for rural counties and cities is approximately \$485,609.00; however all this is funded up-front and reimbursement from the state comes later. There is a possibility that amount could be larger; other entities may not have the cash to fund their projects so that pool may get divided between those that have approved projects and are able to fund it.

**** A motion was made by Councilman Rice, seconded by Councilman Conner authorizing Staff to solicit bids for the Silver Street Pavement Resurfacing Project; 5th Street to Idaho Street.**

Motion passed unanimously.

- E. Review, consideration, and possible authorization for the Golf Department to solicit bids for a new ½ ton four-wheel drive pick-up truck with tool boxes and pipe rack installed, and matters related thereto. **ACTION ITEM**

This vehicle would replace a 1989 Chevy ½ ton service truck. This truck is used to carry tools and parts and is the primary irrigation repair vehicle. This truck would also be used in winter months to transport snow removal equipment. This purchase was included in the FY 2009/2010 Golf Course budget. EDH

Mayor Franzoia questioned what the intent was for the 1989 vehicle.

Parks and Recreation Director Howes believed it would be disposed of through the auction process.

**** A motion was made by Councilman Conner, seconded by Councilman Rice authorizing the Golf Department to solicit bids for a new ½ ton four-wheel drive pick-up truck with tool boxes and pipe rack installed.**

Motion passed unanimously.

- F. Review and possible approval of an Agreement for Professional Engineering Services for the WRF Equalization Basin Sealing Project, and matters related thereto. **ACTION ITEM**

Provided in your packet for review is an agreement with Konakis Engineering, LLC to provide professional services for the Equalization Basin Sealing Project in the amount of \$27,500. This project is part of a 2004 NDEP order to seal the basin and the approved 2009 Master Plan. This is the last project of the order. Initial studies have been done with Konakis Engineering, LLC evaluating the various options, with this option being chosen. FPS

WRF Superintendent Sawyer advised Staff evaluated three options presented by Konakis Engineering, LLC; 1) HDPE lining of the basin, 2) Seal bottom and crack-seal the sides and 3) Full reconstruct of the basin. Staff chose option two.

**** A motion was made by Councilman Johnson, seconded by Councilman Rice to approve an Agreement for Professional Engineering Services with Konakis Engineering, LLC for the WRF Equalization Basin Sealing Project.**

Motion passed unanimously.

- G. Review and possible award of medical service bid(s) for City physical examinations, and matters related thereto. **ACTION ITEM**

On January 12, 2010, the City Council authorized Staff to seek professional medical service quotes for police, fire, and employment medical exams. The closing date for bids tabulations was January 29, 2010.

A total of eight (8) medical services packets were mailed to local providers with two (2) doctors submitting responsive and responsible quotes. One (1) vendor responded with a decline to submit letter; and five (5) vendors were non-responsive. A bid tabulation form has been included in the agenda packet for review.

Staff recommends that both providers be awarded the primary service, thereby establishing the maximum amounts the City will pay if employees choose to utilize a different provider. The City's authorized providers would be Dr. Erick Mattern, aka Family Medical Clinic and Dr. Louis Bergeron, aka Pioneer Urgent Care. AK

Fire Chief Kightlinger believed the bids were very competitive and only slightly higher than five years ago.

Chief Kightlinger advised staff may use another provider if they so choose, but this establishes the maximum amount the taxpayer's will pay for their statutorily covered physical.

Mayor Franzoia requested clarification on the costs; panel one versus panel two, totals etc.

Chief Kightlinger advised costs included male prostrate drug screening, Department of Motor Vehicles CDL license physical and female cancer screening; also included is the "Post-Incident" Drug Screen and Pre-employment Drug Screen. Included in the packet is a sample physical form which clarifies the common authorized options.

**** A motion was made by Councilman Rice, seconded by Councilman Conner to award the medical service provider for City physical examinations to Dr. Erick Mattern, aka Family Medical Clinic and Dr. Louis Bergeron, aka Pioneer Urgent Care and declare the bid award fees as the base levels per award.**

Motion passed unanimously.

III. NEW BUSINESS

- A. Review and approval of pending Special Events, and other matters related thereto. **ACTION ITEM**

This item has been added to the agenda in order to consider any application for Special Events received by the Clerks Office. Staff will report on any application on file. SO

There were no special events.

- B. Consideration and possible action to accept the resignation of Airport Advisory Board member Tommy Justus, and authorize Staff to commence with the standard recruitment process to fill the Board vacancy, and matters related thereto. **ACTION ITEM**

**** A motion was made by Councilman Conner, seconded by Councilman Johnson to accept the resignation of Airport Advisory Board member Tommy Justus, and authorize Staff to commence with the standard recruitment process to fill the Board vacancy.**

Motion passed unanimously.

- C. Consideration and possible action to accept the resignation of Parks & Recreation Advisory Board member Jason Laub, and authorize Staff to commence with the standard recruitment process to fill the Board vacancy, and matters related thereto. **ACTION ITEM**

Mr. Jason Laub has submitted a letter of resignation from the Parks and Recreation Advisory Board. Mr. Laub has been a great asset the board and his year of service has been greatly appreciated. EDH

**** A motion was made by Councilman Conner, seconded by Councilman Johnson to accept the resignation of Parks & Recreation Advisory Board member Jason Laub, and authorize Staff to commence with the standard recruitment process to fill the Board vacancy.**

Motion passed unanimously.

- D. Discussion and possible action to schedule a strategic vision workshop, and matters related thereto. **ACTION ITEM**

In advance of upcoming budget meetings, Councilman Elquist suggested that the City Council participate in a strategic vision workshop. The primary purpose of the proposed workshop is to confirm the City's vision, strategy, mission, goals, and objectives. CC

Councilman Elquist thanked Staff for including the issue on this agenda and handed out information that supports what he is trying to communicate. Councilman Elquist indicated where we are heading has been a concern during his tenure on the Council; it is everyone's responsibility to think long-term. Our mission and vision statements are outdated. We cannot continue doing things simply because that's way it was done in the past; that is a result of incremental budgeting. Councilman Elquist believed an alternative would be "Outcome Based Budgeting" which is more strategic, goal oriented and gives you a forward looking perspective.

Councilman Elquist identified the items he believed should be addressed during the workshop; 1) priorities, outcomes and goals for what we want to accomplish for the city, 2) we need to set a vision 3) challenge each other's budgets to make sure we are spending our money appropriately.

Councilman Elquist referred to his research which covered several cities; it showed people, for the most part are the same, no matter where you live; they want a safe community (public safety), healthy economy, livable community (includes parks, recreation, art & culture) and healthy environment (keeping up the infrastructure). Councilman Elquist believed public safety, good parks and recreational opportunities and a healthy infrastructure were a good starting point for discussion. From there we can allocate how we want to allocate our resources based on our vision; from there we can create departmental budgets and then it becomes management's job to do the best they can with that budget. The goal is to provide the best service you can with what you have.

City Manager Calder advised timing is imperative; staff is already well into the budget process and we are looking at approximately a \$1 million deficit. Assuming there is no workshop and no direction from the council we would receive direction at our first City Council Budget Hearing; we would maintain the same priorities that we have historically. City Manager Calder believed our Vision and Mission Statement should be the starting point; they were adopted over ten years ago. If that needs to be updated that would be an opportunity to do so; if it changes our budget priorities and happens early enough in the budget process staff can react and make that happen. The environment we are in today is different than even two years ago; we probably do need to strategize how we want to address that; some things may end up being unsustainable i.e. health insurance. City Manager Calder advised the 2011 Legislative session could bring big changes that we will have to react to. City Staff is ready to provide a budget that fills the \$1 million deficit; assuming sales tax doesn't drop further but if there are things the Council wants us to focus on, if you want to change our mission, our priorities, that would be excellent information to have within the next thirty days.

Councilman Rice believed this was an important conversation that needs to happen sooner rather than later.

Councilman Elquist indicated this could be addressed after the budget cycle.

Mayor Franzoia commented this is a phenomenal concept.

Don Newman, ECVA agreed this is a good concept; but it doesn't apply to the current budget cycle. This is similar of what was requested of the convention center years ago; create a five or ten year plan; identify your strengths and threats; come up with a plan of how you are going to get where you want to be.

Mayor Franzoia suggested a one hour workshop prior to the next council meeting.

City Manager Calder advised prior to a workshop we need to narrow the focus i.e. Mission and Vision Statement. Possibly a recap of why a city even exists; what are its statutory obligations as a city; that somewhat sets our priorities rather than what we may wish it to be.

Councilman Johnson believed one issue is; we react too quickly to a new idea. And, Councilman Elquist's comment on management of the city from an incremental basis is a good point. At this time staff needs to have any and all time possible to look at every strategy and focus on the budget so the city can get through this as best as possible. We should allocate Staff's time to continue with the financial side; then as elected officials meet with our departments to discuss

any ideas they do have. Councilman Johnson suggested the city look at an annual meeting. Personally he would like more data on each department i.e. inventory. From a reaction standpoint we lose site of decisions we made in the past in being able to keep with those; it is a valid point. We need to be careful not to lose the long range goal that the city is to provide. Councilman Johnson empathized we allow staff, and the council, as elected officials, dedicate any time possible in order to get next year's budget balanced.

Councilman Johnson was excited about this budget crisis; it puts you back into what needs to be done. We are going to feel good about this when we are done and there are going to be some good ideas come out of it. This is an opportunity to run the city better. We need to be wise in allocation of staff time; we need to take this head on and make the best decisions; take this idea and address it after the budget.

Mayor Franzoia supported delaying the workshop until after the budget was completed.

Councilman Elquist agreed; we don't want to flip the budget process upside down as a result of this.

City Manager Calder supported the delay; it will give staff time to bring up some historical data needed and do benchmarking with other communities within Nevada. Before getting into any conversations he would like to clarify for the Council why we exist and what our statutory parameters are; work within there so we don't waste energy going outside those parameters and not having any results.

Councilman Elquist encouraged during this budget process for staff to have the creativity that you control the outcome of your department and how you want it to look.

**** A motion was made by Councilman Rice, seconded by Councilman Conner to table the matter until Staff can compile additional data that encompasses the thoughts and discussions at this meeting; roles of the city based on Nevada Statute/Charter etc.**

Motion passed unanimously.

- E. Review, discussion, and possible acceptance of a donated 1990 Ford F350 ambulance unit, and matters related thereto. **ACTION ITEM**

The City of Carlin has offered to donate a 1990 Ford F350 "Superduty" ambulance unit to the City of Elko. If accepted, the unit would serve as a backup reserve ambulance for the Fire Department.

The diesel powered unit has been mechanically inspected by our Fleet Maintenance Department. As a result, Staff is recommending acceptance of the donation. AK

Fire Chief Kightlinger noted we have a Reserve Unit Agreement with the City of Carlin, in the event, for any reason our unit is down, they are willing to loan us a unit for that period of time so we are not in violation of our ambulance permit. Carlin has offered to donate this unit as our reserve unit only; meaning it will be named the same as the current unit (Rescue 1) and will have

minimal equipment in it. In the event we have any type of failure with Rescue 1 it will be hand-loaded at that time and put in service for only the time period Rescue 1 is down. The unit will be maintained out of the department's base-budget and there is available space at Station #3. Chief Kightlinger advised the unit will be licensed but not permitted; the license will say "*in the event of this serial number being down for any reason this is a reasonable, temporary substitute*". Staff has verified with the state that transfer of equipment, when needed, is permitted.

Mayor Franzoia requested verification this unit was not "permitted" and operates temporarily as a unit to replace the downed unit, and; it can transport.

Chief Kightlinger verified that was correct; the permit transfers for that short period of time to the new VIN and new license plate.

Mayor Franzoia then requested clarification on the license; we would apply for a license in the name of the city? Who makes that decision; the City Council?

Chief Kightlinger advised the State of Nevada EMS Office makes those decisions. If we accept the donation the City of Carlin will complete the donation papers; their legal counsel will handle the transfer. Staff obtained an estimated value of \$5,000 in the open market which was a requirement.

Chief Kightlinger advised the City of Carlin would like to flip the reserve unit agreement; we would now be the backup for them. Chief Kightlinger noted since October 1, 2009 when our unit was put into service we physically activated the agreement with Carlin twice due to mechanical issues.

Mayor Franzoia questioned whether any application for the permit would have to come before the council for a determination.

Chief Kightlinger was agreeable and advised there is no intent, in his tenure with the city, to ever permit this unit.

Mayor Franzoia clarified that even when Chief Kightlinger was no longer employed with the city the matter of permitting the reserve unit would have to come before the council for authorization and approval.

Chief Kightlinger indicated his predecessor could be informed of that. We have an open, honest relationship between administrative officials and the council; staff will pass that information on.

Councilman Elquist questioned if we had an agreement with the county; how many ambulances do they have.

Chief Kightlinger advised we have no agreement with the county; our negotiations were unsuccessful. The Elko County Ambulance Service consists of the Jackpot Ambulance Service, Wells Ambulance Service and Elko Ambulance Service; there are three ambulances in service in Elko, two in Wells and two in Jackpot and they have two reserves at their 13th Street location.

Mayor Franzoia questioned if the two reserves run.

Chief Kightlinger was unable to address that issue.

Councilman Elquist commented our ambulance is a reserve; the county is the primary provider.

Chief Kightlinger clarified we are the backup or reserve for the transport of patients; as First Responder the unit still leaves the building on each call and provides the exact same service as our one-ton rescue truck did.

Councilman Elquist commented if we are scrutinizing and cutting costs does it make sense to take on more expense for a “reserve” for a “reserve” role. Councilman Elquist noted he was opposed to the first ambulance and would prefer to have the county step up; they seem to be doing a decent job. How many runs have we been on and do we really need a backup.

Chief Kightlinger advised there have been thirty transports since October 1, 2009. Chief Kightlinger took exception to Councilman Elquist’s analysis of a reserve for a reserve; we are not a reserve; we are the second out when it comes to transport within the city, if the service is not available. That is not a reserve role that is a significant role.

Councilman Elquist disagreed; he considers it a reserve role. Can we work with the county to work out an agreement if our unit is down; can we use their third one? It seems a more collaborative spirit he wants to exhaust.

Chief Kightlinger advised if that is the council’s desire staff will address the matter; but we will have lost this unit; it is a one time offer.

Mayor Franzoia indicated there is a certain life to this unit; maybe two years. Perhaps it will give staff the time and opportunity to work out an agreement with the county.

Councilman Elquist questioned the cost to put this unit in service.

Chief Kightlinger advised it would be minimal and would be covered out of the base budget; the hood needs painted, logo decals are needed, there will be no cost to license the unit and all equipment will be a carry-over, our fleet department will bring it up to city standards.

Councilman Johnson expressed appreciation for the offer but was opposed to accepting; no question about it, it will be a cost to the city. We need to tighten things up and make the hard decisions; keep on track and save where we can.

Councilman Elquist agreed. This is an opportunity to reach out to the county; the vision is to have a healthy relationship with them.

Councilman Rice reminded everyone to keep in mind secondarily the unit is a transport; primarily it is a first responder. The former first response vehicle now has a different duty; if this unit goes down we don’t have a first responder.

Chief Kightlinger clarified we do but it isn’t capable of transporting in an emergency.

Councilman Rice noted previous discussions indicated 20% of the time there was no transport available.

Councilman Elquist stated we are asking everyone to hold their wages, we're asking all department heads to cut 10%-15% of their budget. It isn't a good message to add an expense for something that is just going to sit most of the time; those are the type of things we are asking staff to eliminate from their departments and pull from their budgets. Councilman Elquist believed there were other options that involve collaboration and the type of solutions we are asking for. Councilman Elquist expressed his appreciation to Chief Kightlinger's department; it is first class; but this sends the wrong message.

Mayor Franzoia disagreed; there are reasons that justify accepting the unit and equalize the additional maintenance cost; 1) losing one run because you don't have the unit, you've lost that revenue source which would equalize the cost of maintenance and 2) every time you run the other vehicle it is at a greater cost; it costs more to operate and 3) it allows us time to work with the county to reach an agreement.

Development Manager Wilkinson questioned if there were dispatch fees associated with the unit.

Chief Kightlinger advised there were not.

Chief Kightlinger stated if the council does not accept the unit at this meeting Carlin will be cancelling the agreement that they will be our backup because they are eliminating that unit. If we fail to perform under our permit, which guarantees 24/7, 365 days, we are in jeopardy of losing our permit; or at the least, we will be investigated as to having our permit withdrawn.

Councilman Conner believed this was a win-win situation.

**** A motion was made by Councilman Conner, seconded by Councilman Rice to accept the donation from the Carlin Fire Department of a 1990 Ford F350 ambulance unit.**

**Motion passed 3 to 2.
Councilman Elquist voted against.
Councilman Johnson voted against.**

After the motion and before a vote was taken Fire Chief Kightlinger stated he would pursue an agreement with the county. He is not projecting this is a long-term solution; the unit is at the end of its life cycle; it will only meet national standards for a short period of time. It is a free, interim solution while he resolves issues with the county.

Councilman Elquist noted the alternative is that the city will always have to maintain two ambulances or transports. Our one ambulance has turned into two if we don't have an agreement in place; that is a frustration. But, if we get that agreement in place then we can donate the backup ambulance somewhere else so we don't set a precedent that we have to have two ambulances for future council; it's crucial.

Mayor Franzoia advised he previously stated any authorization for an ambulance to be permitted as such has to come before the Council; that is a safety factor for any future council.

Councilman Elquist stated if the strategy going forward is to have one ambulance then we should work towards that means; if we don't put something together with the county this conversation will be in front of the council again within five years.

Mayor Franzoia emphasized once again that before any permitting of the reserve unit could be done the matter would have to come before the council for authorization.

IV. PETITIONS, APPEALS AND COMMUNICATIONS

- A. Ratification of the Chief of Police issuing a 30-day temporary retail beer/wine liquor license that modified the original Coffee Mug liquor license by adding Jeffery Dalling and the issuance of a regular retail beer/wine liquor license adding Jeffery Dalling to the Coffee Mug located at 2405 Mountain City Hwy, Elko, NV 89801, and matters related thereto. **ACTION ITEM**

**** A motion was made by Councilman Rice, seconded by Councilman Conner to ratify a 30-day temporary retail beer/wine liquor license and issue a regular retail beer/wine license adding Jeffery Dalling to the Coffee Mug, 2405 Mountain City Highway, Elko, Nevada 89801.**

Motion passed unanimously.

- B. Review, consideration, and possible action to pursue the possible sale of City owned lands as uneconomic remnants in response to a request by Al Steninger and Florentino Ayala, and matters related thereto. **ACTION ITEM**

The land is adjacent to the rear property line of both Al Steninger and Florentino Ayala and is a part of the Angel Park parcel. The property owners have discussed the possibility of obtaining this land with Staff on several occasions. They were told to put their request in writing for presentation to Council, which they have done. EW

**** A motion was made by Councilman Elquist, seconded by Councilman Conner to accept the petition for land sale and direct Staff to work with respective buyers and commence the land sale process as remnant property.**

Motion passed unanimously.

V. 6:00 P.M. PUBLIC HEARINGS

- A. Public comment period. **ACTION WILL NOT BE TAKEN**

This agenda item is to provide time for the general public to address the City Council regarding items of concern. Action cannot be taken at this time, but a matter can be set on the agenda for a future meeting, as appropriate.

There was no public comment.

II. APPROPRIATIONS

- A. Review and possible approval of Warrants. **ACTION ITEM**

**** A motion was made by Councilman Johnson, seconded by Councilman Elquist to approve the warrants as submitted.**

Motion passed unanimously.

VI. REPORTS

- A. Mayor and City Council
 - 1. Councilman Johnson out of town for next council meeting.
- B. City Manager
 - 1. CA Trails Advisory Board meeting 7:30 a.m. Thursday at City Hall
- C. Parks and Recreation Director
 - 1. Parks and Recreation Advisory Board meeting 2/18

There being no further business, Mayor Michael J. Franzoia adjourned the meeting.

Mayor Michael J. Franzoia

Shanell Owen, City Clerk